

GAVILAN COLLEGE CURRICULUM MEETING

Monday, April 22, 2013

3:00 – 4:30 p.m., BU 119

MINUTES

ATTENDANCE

D. Achterman, S. Carr, S. Dodd, B. Donovan, F. Lozano, M. Machado, J. Maringer, C. Oler, J. Olivas, K. Rose, A. Rosette, M. Sanidad, D. Van Tassel, C. Whitney, E. Talavera (minute recorder)

GUESTS

K. Bedell, E. Dachkova, M. Dresch, H. Jukl, R. Lee, V. Martinez, J. Nari, J. Pruitt, L. Tenney, K. Wagman, J. Wolowitz,

I. Call to Order

The meeting was called to order at 3:05 pm.

II. Agenda Adjustments

None.

III. Approval of Consent Agenda

A. Minutes of March 25, 2013

B. Textbook Update – KIN 2

C. Program Reviewed – LVN and RN Programs – No changes required

D. Uncross-list ART from DM – ART 75 and ART 140

E. Changes in Numbers from ART 14 to ART 14A and MUS 14 to MUS 14A

F. Non-Substantial Change to Existing Program - Studio Arts AA-T Degree and Music AA-T Degree

MSC (M. Sanidad/J. Maringer). Vote: Unanimous. Passed.

IV. Information-Discussion-and/or-Action

A. Financial Aid Requirements and Impact on Program Completion – Veronica Martinez – Discussion

V. Martinez handed out “Financial Aid Regulations and Impact on Program Completion”.

The focus was on student limits and challenges of those limits. The Student Success Initiative was discussed, in terms of the Board of Governor’s Fee Waiver. The focus will be on student success and those on academic probation for two consecutive semesters will lose the BOG Waiver. Curriculum needs to take into account the limitations of financial aid when passing courses through the curriculum committee. Academic Year 2013-14 is the year that many regulations will be placed. J. Olivas suggested that the transfer degrees should follow the C-ID model, which would make it easier. This is a key point because one of the tasks needed is to evaluate the General Education requirements, which continues to be a problematic area for Gavilan.

A question was raised about what is being done to get the information out. J. Pruitt responded that letters to students have been sent out to the current students. For the high school student, the orientation course will be a key part to getting the information out. R. Lee pointed out that the AS-T degrees don’t meet the needs for transfer, for some departments such as the sciences. By basing the degrees to the AS-T’s, the students will be compromised when transferring. A suggestion is for students not to

take the Pell Grant when at a community college. J. Olivas pointed out that there is an exception for those majors that have a high unit, but not for the rest of the majors. V. Martinez pointed out that there are very few students who are putting their Pell Grants on hold due to the cost of textbooks. H. Jukl pointed out that even if a student does complete the AS-T in sciences, they will not be able to complete the degree at San Jose State in two years according to a SJSU College of Science counselor. A suggestion was made to talk with the counselors at other universities for the respective department or degree.

- B. Curriculum Forms – Information
[Modification to Credit Program](#)
[New Credit Program](#)
- C. Cross-listing and Uncross-listing Courses – Discussion – Moved to next Curriculum meeting due to time constraints.

V. Curriculum

A. New Business

1. MODIFICATIONS TO EXISTING COURSES – FORM C

- a. ACCT 20 Financial Accounting
- b. ACCT 21 Managerial Accounting
ACCT 20 and 21 will be taken as one motion. A general update to match the CI-D descriptors.
MSC (D. Van Tassel/J. Maringer). Vote: Unanimous. Passed.
- c. AH 180 Fundamentals of Nursing – Convalescent
New prerequisites are being added. Correction needs to be made to MATH 205/430 and to leave both numbers for the time being.
MSC (M. Sanidad/D. Achterman). Vote: Unanimous. Passed.
- d. ART 79 Portfolio Development for Studio Arts Majors
Updating description to match content. This course reflects the Art needs and is a new art course. One concern is if the description and content remain the same, there needs to be an indicator in the description for the students that they may only receive credit for one of the courses. One concern was that courses being uncross-listed would become new courses and not updated. This course was created by Digital Media but rewritten by Art department to reflect art emphasis. The programs that refer to this course would need to be updated to specify the right course. K. Rose asked if it would be cleaner and easier if distinctly titled and distinctly numbered. There needs to be a way to close the loop and decrease student confusion. This course has been offered by the Art program.
MSC (A. Rosette/M. Machado). Vote: Unanimous. Passed.
- e. BIOT 103 Biotechnology Lab Skills and Instrumentation
Course update to meet industry needs. J. Olivas pointed out that BIO 1 can either be taken as a prerequisite or taken concurrently. One question is if the textbook needed to be updated but not sure if there are a lot of choices for this course.
MSC (M. Machado/J. Maringer). Vote: unanimous. Passed.

- f. GUID 210 College Orientation
Update curriculum. This is separate from the online and in person orientation.
MSC (M. Sanidad/M. Machado). Vote: Unanimous. Passed.
- g. HUM 3 Introduction to Cinematic Arts, Film and Television
- h. HUM 4 Introduction to the Cinema
- i. HUM 6 Contemporary World Cinema
HUM 3, 4 and 6 are taken as one motion. Updates to align with C-ID and new Television/Film transfer degree. Correction needs to be made to HUM 4 to read Introduction to American Cinema.
MSC (A. Rosette/F. Lozano). Vote: unanimous. Passed.
- j. KIN 8 Introduction to Sports Psychology
- k. KIN 73A Fitness Through Dance – Level 1
- l. KIN 73B Fitness Through Dance – Level 2
- m. KIN 73C Fitness Through Dance – Level 3
KIN 8, 73A, 73B and 73C taken as one motion. KIN 8 for general updates. KIN 73A, B and C are to meet repeatability issue.
MSC (M. Machado/M. Sanidad). Vote: Unanimous. Passed.
- n. MATH 8A First Half of Pre-Calculus
General update of content.
MSC (D. Van Tassel/C. Oler). Vote: Unanimous. Passed.
- o. MATH 402 Pre-Algebra
The concern for Mastery Level was discussed. A document, “Pass Rates in Math 205 based on Grade in Math 402” was passed out to the committee. The need to master the material is based on data from 2000 through 2007. A question was raised if this was grade based or assessment based. The response was that it is no longer grade-based but instead pass or no pass. A question was raised if the data has been looked at after the change was made or if there were other alternatives. The response was that prior to the change, on average 20% of the students with a C or higher were able to pass Math 205. On the average now, about 35% of students who pass Math 402 have passed Math 205. By raising the bar, students are trying harder. Students are given a lot of help and accommodations to move on to the next level. To catch the students who do not meet prerequisites, a course is being offered with no prerequisites, Math 402, to get students ready for the next level. The syllabus contains what needs to be mastered for the course. J. Olivas did not agree with each department setting their own mastery level. He wanted to know if more students are being excluded from the course that could have passed previously. K. Rose pointed out that only 2 students have ever complained about the mastery level but once the student was given the reasons for the importance of mastery, the students were okay with the results. F. Lozano pointed out that instead of focusing on a grade change, the important part is the changing of the standard. One reason students do better in the next course is because they are trying harder to master the course.
MSC (D. Achterman/J. Maringer). Vote: 12 Yes. Motion passes.
- p. MUS 12 Vocal Ensemble

General update.

MSC (M. Sanidad/J. Maringer). Vote: unanimous. Passed.

- q. POLS/PSYC/GUID 27 Contemporary Leadership
Rewritten to cross list, removed the repeatability and update of textbook.
Course will be housed in the Guidance Department.
MSC (D. Van Tassel/M. Sanidad). Vote: unanimous. Passed.
- r. PSYC 1A Introduction to Psychology
Update of textbook and general updates. Asking to approve this course as PSYC 10 instead of PSYC 1A.
MSC (K. Rose/J. Olivas). Vote: unanimous. Passed.
- s. SPAN 1A Elementary Spanish
- t. SPAN 1B Elementary Spanish
SPAN 1A and 1B are taken as one motion. Removing lab hours, general updates and align with C-ID descriptors.
MSC (A. Rosette/M. Machado). Vote: unanimous. Passed.
- u. THEA 7 Theatre Appreciation
Updates to course to C-ID descriptors.
MSC (M. Sanidad/A. Rosette). Vote: Unanimous. Passed.
- v. THEA 12A Acting I
- w. THEA 12B Acting II
THEA 12A and 12B are taken as one motion. Updates to meet C-ID descriptors and repeatability issue. One suggestion was to leave courses as is and create new courses to meet C-ID description to not lose GE qualification.
MSC (D. Achterman/J. Maringer). Vote: unanimous. Passed as is.
- x. THEA 14 Stage Production
- y. THEA 15 Introduction to Design for Stage, Film and Television
THEA 14 and 15 are taken as one motion. Updates to meet C-ID descriptors and general updates. For THEA 14, course is going from 4 to 3 units.
MSC (M. Machado/M. Sanidad). Vote: Unanimous. Passed.

VI. Adjournment

The meeting was adjourned at 4:30 pm by consensus.